

2007 – 2008 ONLINE REGISTRATION

All registration procedures will be on line using the VYSA online registration system. The vendor is Youth Leagues USA (YLUSA),

The system is available in phases.

1. Phase 1 – Risk Management / KidSafe Registration Application . Everyone except players must complete this application.
2. Phase 2 – Travel League Membership Registration Application – must be completed before Club can register.
3. Phase 3 – Club Membership Registration Application – must be completed before Teams can register.
4. Phases 4 – The Travel Team Registration Application – must be completed before rosters and passes can be prepared.

This Manual is written for the Primary **Team Contact** person who will:

- 1 Complete the Travel Team Registration Application,
- 2 Receive the ID and Password to access the VYSA database, and
- 3 Manage the Team database and produce passes and rosters.

The Manual is intended to help identify the information needed to produce passes and initial rosters.

Section 1 – Overview of the Online Registration System

Section 2 – Detailed Information on Important Registration Topics

Section 3 – Summary Instructions

Please read Section 1 and 2 and highlight any information you did not already know – even if you used the 2006-2007 online registration system.

Also included is a Seasonal Year Team Age Groups Chart, a sheet with due dates for submitting paperwork to the Assigned Registrar for final approval and a Check List for Initial Roster.