

# BLUE RIDGE CLASSIC LEAGUE TIME LINE - FALL 2009

LAST UPDATED:8/1/2009

CRITICAL DATE	MEETING or DEADLINE or IMPORTANT INFO or REGISTRATION or REVIEW
Throughout the Year (at least 30 Days prior to Scheduled Meeting)	ANY CLUB INTERESTED IN LEAGUE MEMBERSHIP. New BRCL Membership Applications Send to League Office - Provide all information (Need BRCL Application filled out, a thorough description of necessary Referee and Field Assets to support your League Games, your Club Bylaws, your Club Rules & Procedures, and your Officer Names-Titles-emails-Mailing Addresses-and Contact phone numbers) at least 30 Days prior to a scheduled BRCL Board meeting.
At the End of Each Month	VYSA Player Registration Fee's for players added to Team rosters in the preceding month are due (Except for specifically stated Spring and Fall deadline due dates for these \$fees as noted below)
Since 2006	PAYMENT OF ALL \$FEES or FINES MUST BE REMITTED BY (or Through) CLUB TO THE LEAGUE. EACH Check is to include EACH TEAM's FULL NAME, AGE and GENDER.
Wed, JUNE 10	BRCL Annual General Meeting 6:30PM at the Roanoke County Main Branch Library. Elections for Officers held. Everyone Welcome!
PLAN AHEAD NOW>>>THRU AUG 14 8:00PM	Plan AHEAD for Fall Season, Coaches and Team Managers Meet with your Team and Parents and Select your team's allowed 4 No-Play Dates (include the days needed for in-season Tournaments) Remember that Columbus Day is a BRCL no-play Weekend.
BY JUNE 30	DEADLINE: Club Must Appoint a ^KIDSAFE COORDINATOR (responsible for ALL Club Adult Background Checks for the Seasonal YEAR [Fall & Spring]) and email <b>**COMPLETE</b> Contact Info for this KIDSAFE Coordinator to David James at <a href="mailto:brclsoccer@cox.net">brclsoccer@cox.net</a>
JULY 7-27	Fall WEB-BASED ONLINE TEAM PARTICIPATION SIGNUP Period for BRCL Teams who wish to Participate in Fall Play. Team Managers and/or Coaches fill out Fall Participation Form and Pay online at the BRCL WEB SITE <a href="http://www.brclsoccer.org">http://www.brclsoccer.org</a>
BY JULY 10	DEADLINE: Member Club must submit their *Field Coordinator Representative info to the BRCL Administrator, If Different from the Previous Spring. Need Club Name, Field Coordinator Name, email Addresses, and Home-Office-Cell Contact Numbers.
JULY 17	Fall Field Information Forms emailed to Field Coordinators
JULY 24	DEADLINE: Each Member Club must submit their <b>***Competition Committee Representative</b> info to the BRCL Administrator, If Different from the Previous Fall. Need Club Name, Competition Committee member Name, email Addresses, and Home-Office-Cell Contact Numbers. THIS IS A CRITICAL APPOINTMENT - <b>***Competition Committee Representative</b> MUST be familiar with ALL TEAMS for seeding purposes!
FALL PARTICIPATION FINAL DEADLINE 8:00pm JULY 27	DEADLINE: <u>FALL WEB-BASED ONLINE TEAM PARTICIPATION SIGNUP</u> MUST BE COMPLETE. Signups will NOT be processed for inclusion in the regular FALL Season schedule after this date. ANY League \$Fees (\$125 per Team) not Paid online are to be received by League Administrator by this date THROUGH your Club. PAYMENT OF ALL \$FEES MUST BE REMITTED BY (or Through) CLUB TO THE LEAGUE for clear Team Identification and Crediting.
AUG 1	(Saturday 1:00 PM to 5:00 PM) <b>COMPETITION COMMITTEE MEETING</b> to be Held at the Roanoke County Main Branch Library Large Conference Room. Teams will be Placed in Competitive Divisions by Members of the Competition Committee
AUG 1	DEADLINE: For Teams who wish to play in AUGUST & LABOR DAY Tournaments; Fall State Cup teams (U15-U18), you must submit your INITIAL ROSTERS to your BRCL Assigned Registrar. A late fee of \$25 Payable to "BRCL Registrars Fund" for Teams Submitting these Rosters after this date.

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AUG 3-5 @ 8:00PM	DIVISION ALIGNMENT APPEAL PERIOD: Coaches, Team Managers, and DOC's Review FALL BRCL TEAM Divisional Alignment with their ***Competition Committee (CC) Member. <u>Written Appeals regarding BRCL CC Divisional Team placement MUST BE MADE by the Club CC Member Directly to the BRCL VP Operations, CC'd to their Club Rep. The CC Chair, CC Reps Affected &amp; Administrator will rule on appeals &amp; advise CC.</u>
AUG 5	8:00 PM DEADLINE>>> END OF DIVISIONAL ALIGNMENT APPEAL PERIOD.
AUG 6	FINAL Divisional Alignments emailed to CC Reps, Club Reps, and Posted on BRCL web site
AUG 7 8:00pm	DEADLINE: Team Dropouts following deadline on this day will incur a \$200 fine and forfeit League Team Fees.
Aug 12 8:00PM	DEADLINE: COMPLETE AND ACCURATE FALL Field Information Forms due from Club *Field Coordinators (may be online) - \$25 FEE if Late. All Fields Must Meet 2005 BRCL Field Standards & The Field Coordinator Is Responsible For Availability, Quality, And Scheduling Issues All Season. <u>Today is Final Date For Any Field Changes Due To Field Availability. Any Field Changes After This Date May Result In Fewer Home Games!</u>
AUG 13	DEADLINE: for Submitting ALL INITIAL Fall BRCL Rosters to your assigned BRCL Registrar. Late fee of \$25 Payable to "BRCL Registrars Fund" for Rosters Submitted after this date.
Aug 14, 8:00pm	DEADLINE: for NOTIFYING ADMINISTRATOR OF NO-PLAY DATE CHANGES
AUG 27	DEADLINE: for submitting ALL Corrected Paperwork for Rostering your team to your BRCL Assigned Registrar. Any Team who has NOT submitted Corrected Paperwork by this date will incur a Late fee of \$25 Payable to "BRCL Registrars Fund". Corrected Paperwork NOT submitted by this date MAY cause a First Game Forfeit due to conflicts with Registrars time availability.
AUG 31	League Schedules Completed and distributed to Club Representatives, Field Coordinators, & Assignors, and Posted on BRCL web site. Schedules are considered final unless requested schedule changes meet schedule change appeal criteria.
AUG 31-SEPT 2 8:00pm	Schedule Appeal Period - ONLY for BRCL scheduling errors, inconsistencies, or oversights related to info contained on the Club's Field Form and/or the Team's Participation Form
SEPT 1	DEADLINE: The BRCL must receive the "Member Club Commitment to the BRCL for Compliance to the BRCL Codes of Conduct and the VYSA ^^KIDSAFE Program" FORM signed by an authorized Club Officer AND the Club KIDSAFE Coordinator. BRCL Games for your Club cannot begin until the BRCL Administrator has this signed Commitment form.
SEPT 1	Each Club Officer's **Complete Names, Titles, Email and Cell info emailed to David James at <a href="mailto:brclsoccer@cox.net">brclsoccer@cox.net</a> (The League needs this to communicate, if necessary)
SEPT 1	Players. <u>PAYMENT OF ALL \$FEES MUST BE REMITTED BY (or Through) CLUB TO THE LEAGUE for clear Team Identification and Crediting. PLEASE REMIT ALL VYSA \$FEES IN A SEPARATE CHECK, NOT COMBINED WITH ANY OTHER \$FEES.</u>
Tues, SEPT 1	BRCL BOARD of DIRECTORS MEETING
SEPT 2, 8:00PM	DEADLINE. >>>> END OF SCHEDULE APPEAL PERIOD.
SEPT 3	GREEN GAME CARDS and ORANGE REFEREE CARDS Mailed to each Clubs
SEPT 12	BRCL FALL Seasonal PLAY BEGINS
OCT 10 & 11	COLUMBUS DAY WEEKEND (No BRCL Play)

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NOV 21-22	LAST REGULAR SEASON BRCL Scheduled Games
NOV 25	Fall Season FINAL standings completed.
Tues, DEC 1	BRCL Board of Directors Meeting - Roanoke - email notification. Division Champion Awards distributed to Club Representatives & Season Follow-up

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*Field Coordinator Responsibilities at: <a href="http://www.brclsoccer.org/fields/BRCL2005FieldStandards.html">http://www.brclsoccer.org/fields/BRCL2005FieldStandards.html</a>	
**COMPLETE Contact Info Includes Club Name, Individuals First and Last Name, email address, and Home, Work, and Cell Phone numbers with Area Code. Email ONLY to David James, BRCL Administrator.	
*** Competition Committee Representative Responsibilities may be found at: <a href="http://www.brclsoccer.org/opsmanual/Section5.pdf">http://www.brclsoccer.org/opsmanual/Section5.pdf</a> and <a href="http://www.brclsoccer.org/opsmanual/Section8.pdf">http://www.brclsoccer.org/opsmanual/Section8.pdf</a>	
<p>\$PAYMENT OF ALL FEES: Since Spring 2006, all fees MUST BE REMITTED BY (or Through) YOUR CLUB TO THE LEAGUE, NOT DIRECTLY FROM YOUR TEAM TO THE BRCL ADMINISTRATOR, SO YOU MUST PLAN AHEAD! The Club can choose to send a single check or to pass on individual checks to the League Administrator, AND, EACH TEAM THAT THE FEES REPRESENT MUST BE CLEARLY IDENTIFIED BY THE TEAM AGE GROUP / TEAM FULL NAME WITH ALL IDENTIFIERS / TEAM GENDER AND THE FEES PAID PER TEAM AND REASON (League Fees OR VYSA Fees). REMEMBER THAT LEAGUE FEES CAN be paid by Credit Card in the OnLine Participation Signup at the Beginning of Each Season. <u>Remember also that League Fees and VYSA Fees Must be Remitted as separate Checks.</u></p>	
<p>^^The KIDSAFE Coordinator will be responsible for full Club compliance with the VYSA Kidsafe program which includes performing all background checks for any adults who in any way are associated with ANY team activities directly with the players. All Club Board Members and Officers must also be Kidsafe Approved. Please see KIDSAFE information here: Kidsafe Manual: <a href="http://www.vysa.com/imgs/administration/34948/kidsafeprogram.pdf">http://www.vysa.com/imgs/administration/34948/kidsafeprogram.pdf</a> Kidsafe Forms: <a href="http://www.vysa.com/administration/34948/index_E.html">http://www.vysa.com/administration/34948/index_E.html</a></p>	
VYSA ONLINE REGISTRATION <a href="http://www.vysa.com/registration/">http://www.vysa.com/registration/</a>	
<p><b>CRITICAL STEPS FOR REGISTRATION in VYSA ONLINE REGISTRATION:</b></p> <ol style="list-style-type: none"> <li>1. All Adults (Club and League Officials, staff, Administrators, Coaches, Assistant Coaches, Managers, volunteers, etc.) associated with the BRCL Travel League, BRCL Clubs, BRCL Teams must Register Online through the VYSA Kidsafe/Risk Management Application.</li> <li>2. BRCL Administrator must Register the BRCL as a Travel League through the Youth Leagues USA Online Travel League Registration</li> <li>3. An Official from each Club Must Register their Club through the Youth Leagues USA Online Travel Club Registration</li> <li>4. An Official from Travel Team must Register the Team through the Youth Leagues USA Online Travel Team Registration</li> </ol>	